

DEPARTMENT OF SOCIAL SERVICES



August 13, 1985

ALL-COUNTY LETTER NO. 85-89

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: CLARIFICATION OF REFUGEE DEMONSTRATION PROJECT (RDP)
QUESTIONS AND ANSWERS AND NOTICES OF ACTIONS (NOAs) INFORMATION
REFERENCE:

ACL 84-94, ACL 85-75, ERRATA TO ACL 85-61

The purpose of this letter is to provide Notice of Action (NOA) language for failure/refusal to register with the appropriate agency/program, clarification on the Refugee Demonstration Project (RDP) questions and answers contained in All-County Letter (ACL) 85-75 and to provide the counties with additional information regarding NOAs.

Failure to Register - NOAs

Attached are the NOAs (Attachment I and II) which are to be used when a nonexempt individual in an assistance unit (RDP-U or RDP-FG) fails to register with the Central Intake Unit (CIU). (Refer to ACL 85-75 Section IV, Question 2.) Please note that this NOA should also be used for failure to register with the Work Incentive Demonstration Project (WIN DEMO) and/or Employment Development Department - Job Services (EDD-JS). The county must specify on the NOA which agency(s) or program(s) the individual has failed to register with.

Clarifications to RDP Questions and Answers (ACL 85-75)

1. As stated in ACL 85-75 (Section VII, Question 9), the principal earner (P.E.) in an RDP-U assistance unit shall not have quit/refused a job without good cause 30 days prior to applying for aid. When does the 30 day period begin?

The 30 day ineligibility period begins with the date that the P.E. quit/refused the job. The 30 day ineligibility period would not apply to an RDP-FG individual/assistance unit. Therefore, counties should disregard instructions contained in ACL 85-75 regarding the treatment of the FG caretaker relative.

2. As stated in ACL 85-75 (Section VII, Question 1), RDP time-eligibility would be measured from the end of the month in which the change occurred.

The counties need to change this instruction to read, "RDP time-eligibility for the new caretaker relative or principal earner would be measured from the date of application for aid on behalf of the caretaker relative/principal earner."

Additional Information Regarding NOAs

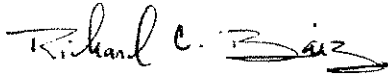
1. The RCA NOA language contained in ACL 84-94 (Attachment III) is also to be used when an applicant is denied assistance under RDP for failure to register. Counties must substitute RDP in place of RCA when sending the denial notice to RDP applicants. For RDP purposes, only the first and last boxes are to be used. Do not use or mark any of the other boxes for RDP. When an application for RDP and cash-based Medi-Cal is denied, the application must be evaluated for eligibility under the Medi-Cal Only program. Title 22, CAC, 50179.5 requires that the applicant be notified of the specific results of that evaluation.

Please note that the counties must specify which agency(s) or program(s) the individual has failed to register with (refer to the section on Failure to Register in this ACL).

2. The errata to ACL 85-61 regarding Sanctions lists examples of appropriate reasons for RDP sanctioning. One of the reasons stated was failure to register at the CIU. Please delete this reason as it does not apply for sanctioning purposes. For this situation, a case can be discontinued or an application can be denied until the registration requirements are met. Refer to the Failure to Register NOA in this ACL when this situation occurs.
3. Translations (includes Vietnamese, Chinese, Laotian and Cambodian) have been completed for the following NOAs:
 - o Cash Aid/MC - Transfer-Decrease (Refugee Demonstration Project)
 - o Cash Aid/MC - Applicant Approval (Refugee Demonstration Project)
 - o Cash Aid/MC - Transfer-No Change (Refugee Demonstration Project)
4. Translations for the following NOAs and stuffer notice (includes Vietnamese, Chinese, Laotian and Cambodian) are currently being developed and will be forwarded to the counties as soon as possible.
 - o Cash Aid/MC - Sanctions (Refugee Demonstration Project)
 - o RCA Stuffer Notice
 - o RCA CIU Referral NOAs

Counties should be aware that there is a monthly publication listing all translated forms prepared by the Department of Social Services (DSS), Language Services Unit, which is forwarded to the CWDA for their information. All questions or requests regarding translations should be directed to the DSS Language Services Unit at (916) 323-9562.

If you have further questions, please contact Ms. Laura Williams, Chief, Refugee Support Management Bureau at (916) 322-3141. Ms. Williams will coordinate DSS responses to all questions involving RDP implementation.



RICHARD C. BAIZ
Deputy Director
Government and Community Relations

Attachments

cc: CWDA
ORR-SF

Notice of Action

*If you have questions or want more information
about this action, please contact your worker.*

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being taken

The county is stopping the cash aid you and your family get under
the Refugee Demonstration Project (RDP).

_____ failed/refused without good cause
(name)
to register with the _____.
(specify)

Your entire family's aid will be stopped.

You will get a separate notice for Medi-Cal.

You may reapply for RDP at any time.

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual of
Policies and Procedures (MPP) Section(s) 69-205.3, 69-206.11, 69-208.11, 69-208.73, 42-625.4 and 42-625.5
69-208.712 a.

Medi-Cal — California Administrative Code Title 22, Section(s) 50179.5 and 50183

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the
effective date of the action. Read the back for important information about your right to appeal this action.

NA 290 (8/82) Cash Aid/MC—FAILURE TO REGISTER — RDP-U (Refugee Demonstration Project)

Notice of Action

If you have questions or want more information about this action, please contact your worker.

Case Name :
Case Number :
Worker :
Phone :
Date :

Description of the Action, Amount, Reason(s), Comments. Effective _____, the following action is being take

The county is changing your Refugee Demonstration Project (RDP) cash aid from \$ _____ to \$ _____. You will continue to get your cash-based Medi-Cal.

_____ failed/refused without good cause
(name)
to register with the _____.
(specify)
_____ 's aid will be stopped, but aid will be
(name)
continued to the remainder of your family. _____ may
reapply for RDP at any time.

Computation of: ☐ Financial Eligibility
☐ Aid Payment

Net Nonexempt Income Computation

Name Name Name

Total Earned Income

Inc. Tax, Soc. Sec. and Disab. Ins. -

Standard Work Expense Disregard -

Dependent Care Expense Disregard -

Disregard: \$30 -

Subtotal =

Disregard: 1/3 of Subtotal -

Other Countable Income: +

+ +

+ +

Court Ordered Child/Spousal Support Paid -

• Net Nonexempt Income =

• Net Nonexempt Income Total (columns 1 + 2 + 3)

_____ for _____ persons
Special Needs (specify) _____ +
_____ +
Net Non-exempt Income -
Child/Spousal Support Collected by the County
(for eligibility computation only) -
Total Grant =
Overpayment Adjustment (see page _____) -
Aid Payment =

Regulations. This action is required by State regulations which are available for review at the county welfare department: Manual Policies and Procedures (MPP) Section(s) 69-205.3, 69-206.11, 69-208.11, 69-208.73, 42-625.4 and 42-625.5
69-208.712 b., 69-208.732

Medi-Cal: California Administrative Code Title 22, Section(s) 50179.5 and 50183

Child Support. The District Attorney can help you locate an absent parent, legally establish your child's paternity, and collect child support. To obtain these services, or to continue them if aid is discontinued, you must contact the District Attorney's office.

Family Planning Services. Information is available from the County Welfare Department on request.

State Hearing. If you are dissatisfied with this action, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.

NOTICE OF ACTION

Case Name:

Case Number:

Worker:

Phone:

Date:

Interpreter Needed: Language Dialect

ACTION

EFFECTIVE _____:

- ☐ Your application of _____ (Date of Application) for Refugee Cash Assistance (RCA) and cash-based Medi-Cal is denied.
- ☐ Your RCA grant and cash-based Medi-Cal are discontinued for three payment months.
- ☐ Your RCA grant and cash-based Medi-Cal are discontinued for six payment months.
- ☐ Your family RCA grant is decreased from \$ _____ to \$ _____ for three payment months. _____ (name) cash-based Medi-Cal is discontinued.
- ☐ Your family RCA grant is decreased from \$ _____ to \$ _____ for six payment months. _____ (name) cash-based Medi-Cal is discontinued.
- ☐ You will receive a separate notice regarding your eligibility for Medi-Cal only.

REASON

You/ _____ (name) failed/refused without good cause to meet the employment/training requirements as follows:

- ☐ You may reapply for RCA at any time; however, the effective date of aid may be no earlier than the day after the completion of the sanction period, _____.

LAWS AND REGULATIONS REQUIRING THIS ACTION

Refugee Assistance Amendments of 1982 (Public Law 97-363)

Office of Refugee Resettlement Action Transmittal 83-6

MPP Section 69-208.7, 69-208.712, 69-208.724, 69-208.73, 69-208.732 and 42-625.4

The welfare regulations are available for review at the local office of the county welfare department.

State Hearing. If you believe this action is wrong, your aid may continue unchanged if you ask for a State Hearing before the effective date of the action. Read the back for important information about your right to appeal this action.